



State of South Carolina

Invitation for Bid

Amendment - 1

Solicitation Number: 5400004305
Date Issued: 5/8/2012
Procurement Officer: E. Madison Winslow
E. Madison Winslow
Phone: 803-898-3487
E-Mail Address: winsloem@dhec.sc.gov

DESCRIPTION: Inventory, organize, and label existing supply items stored in shipping containers located in Charleston, Dorchester, and Berkeley counties in South Carolina.

USING GOVERNMENTAL UNIT: South Carolina Department of Health & Environmental Control

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:

SC DHEC
Attn: Procurement Services Division
2600 Bull Street
Columbia SC 29201-1708

PHYSICAL ADDRESS:

SC DHEC
Attn: Procurement Services Division
2600 Bull Street
Columbia SC 29201-1708

SUBMIT OFFER BY (Opening Date/Time): May 15, 2012 - 2:30 pm ET (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: May 11, 2012 - 2:30 pm ET (Questions limited to this amendment)

NUMBER OF COPIES TO BE SUBMITTED: One (1) Copy

AWARD & AMENDMENTS

Award will be posted on **May 22, 2012**. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <http://www.procurement.sc.gov>

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.
(See "Signing Your Offer" and "Electronic Signature" provisions.)

NAME OF OFFEROR

(full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

TAXPAYER IDENTIFICATION NO.

(See "Taxpayer Identification Number" provision)

TITLE

(business title of person signing above)

STATE VENDOR NO.

(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)

PRINTED NAME

(printed name of person signing above)

DATE SIGNED

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)

(See "Signing Your Offer" provision.)

☐ Sole Proprietorship

☐ Partnership

☐ Other _____

☐ Corporate entity (not tax-exempt)

☐ Corporation (tax-exempt)

☐ Government entity (federal, state, or local)

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Area Code - Number - Extension</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px; text-align: right;">Facsimile</div> <div style="border-bottom: 1px solid black;">E-mail Address</div>

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Payment Address same as Home Office Address</div> <div style="border-bottom: 1px solid black;">Payment Address same as Notice Address (check only one)</div>	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Order Address same as Home Office Address</div> <div style="border-bottom: 1px solid black;">Order Address same as Notice Address (check only one)</div>

ACKNOWLEDGMENT OF AMENDMENTS Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences . ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).
<div style="border-bottom: 1px solid black; margin-bottom: 5px;">In-State Office Address same as Home Office Address</div> <div style="border-bottom: 1px solid black;">In-State Office Address same as Notice Address (check only one)</div>

AMENDMENTS TO SOLICITATION (JAN 2004)

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: www.procurement.sc.gov (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

Amendment Number One Solicitation 5400004305

CHANGES IN SPECIFICATIONS:

Section I. SCOPE OF SOLICITATION

BUDGET MAXIMUM (JAN 2006)

The funds available for this project are limited to \$55,000.00. If the price you offer exceeds this amount, your offer will be rejected as non-responsive.

Section III. SCOPE OF SERVICES

3.2. Contractor Standards of Responsibility

3.2.2.1. Shelving to be used in the organization of the containers must be metal and adjustable.

Questions and Answers

1. Are there restroom facilities available at all container locations? If so, will we be allowed or permitted to use those facilities? If no facilities are available, will we be allowed to place temporary facilities?

Answer: There are restroom facilities at all but possibly one location. If there are no facilities available for use, DHEC will work with the awarded contractor to come to a solution for this issue.

2. Will we have 24/7 (24 hours a day and 7 days a week) access to all container locations? If not 24/7 access, what will be the procedure and the projected time frame to obtain entry before, during or after normal work day hours? On weekends? On holidays? Will there be alternate contacts per each location?

Answer: Because some of the locations are near or at police stations/fire departments/EMS, absolute 24/7 access is not possible. A time period of 6 am to 8 pm ET, 7 days a week is more realistic. A schedule should be established with the program area contact, so that coordination with the facilities "hosting" the containers is maintained and arrangements made.

3. How many, if any, containers are placed on paved (asphalt or concrete) sites?

Answer: All the containers are on either on concrete slabs or some other means (boards, etc) so as to be off the ground.

4. Will there be electrical (110-115 volt) power and turned on at all container locations? If there is power available, are there outlets and lighting available at each location?

Answer: There are outlets in each container (with one possible exception) and inside lighting. There is no outside lighting.

5. Are all containers finished inside, i.e.: plywood floors, ceilings and walls?

Answer: Yes.

6. There were a few things/items and/or requirements discussed at the site visit that may or may not be part of the original description/scope, (Example: roll-on/off carts/shelves) should these items be included as optional "Add-ons" to the bid or should separate bids be provided?

Answer: See Changes in Specifications above.

7. Corrugated boxes that are sealed—do they need to be opened and inventoried? For example-- would a sealed, corrugated box consisting of 12 packages of 12 widgets (144 pieces) be inventoried as 1 case of 144 widgets or should the box be opened and inventoried as 12 packages of 12 widgets or 144 widgets?

Answer: In the example given, it is likely that 12 packages of 12 widgets would be the proper inventoried amount.

8. Section 3.2.2, "General Specifications"—"Shelving/bins and other related items needed--- etc"; do you have a list or idea of what some of the "other related items" you desire are?

Answer: "Other related items" is simply a reference to any additional organizational item that might be used by the awarded contractor.

9. Do the containers after organization/inventory have to be ADA compliant?

Answer: No.

10. Will DHEC personnel be required to be present at each location? If not, should questions and or issues arise during the procedure, which individual would be the contact?

Answer: A DHEC representative will be at the first two or three containers that are inventoried. After it is determined that the vendor is familiar with the required procedures, it will not be necessary to have a DHEC representative on site. The program contact will be given to the contractor upon award.

11. Is there a designated and/or allocated budget for this Bid? If so what is the maximum amount?

Answer: See Changes in Specifications above.

12. Upon completion of contract what are the usual payment terms?

Answer: See Item 3.1.6. Performance Time-Frame on page 13 of the solicitation.